



## MNIA General Meeting Minutes

Date: November 15, 2010

Time: 1730 – 1910

Location: CRNM Building

### ANNUAL GENERAL MEETING

Present: Lorraine Hargreaves, Janet Petkau, Arla Kirk, Lorraine Toderash, Ian Chambers, Pat Rothney, Val Hadath, Heather Wiens, Brenda Taylor

Regrets: Rita Michaud, Jan Epp, Jonathan Bahrychuk

Presenters: Pat Rothney, Manager Nursing Informatics Strategy – Manitoba eHealth  
Manitoba Nursing Engagements with Canada Health Infoway.

	Topic	Action
1	Additions to Agenda	None
2	Review of Minutes of Last General Meeting (May 15, 2010) <ul style="list-style-type: none"> <li>Motion to accept unchanged – Brenda Taylor, Seconded Heather Wiens. Motion passed.</li> </ul>	<ul style="list-style-type: none"> <li>No changes required</li> </ul>
3	Reports	
3.1	Membership <ul style="list-style-type: none"> <li>Written annual report presented by Lorraine on behalf of Rita.</li> <li>25 memberships</li> </ul> Nominations <ul style="list-style-type: none"> <li>See discussion on elections</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
3.2	Communications <ul style="list-style-type: none"> <li>No annual report presented.</li> <li>Brochures made available at the meeting for distribution.</li> <li>Manitoba eHealth has stated that brochures may be distributed at eHealth meetings.</li> <li>Still need to obtain presentations from March 2010 and May 2010 presentations</li> </ul>	<ul style="list-style-type: none"> <li>Follow up on receiving March and May 2010 presentations. (Pat Rothney)</li> <li>Jan to confirm CRNM room booking for general meetings</li> <li>Invite Pat to the December executive meeting. (Lorraine)</li> </ul>

	<ul style="list-style-type: none"> <li>Pat Rothney will present a strategic plan for communications to the executive at the next executive meeting</li> </ul>	
3.3	<p>Education</p> <ul style="list-style-type: none"> <li>Pat provided a summary of the past year's activities on behalf of Jon.</li> <li>Bi-monthly education session have been arranged by the education chair. Plans to hold an evening conference were deferred to a lack of resources to organize the event.</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
3.4	<p>Vice President</p> <ul style="list-style-type: none"> <li>Annual financial statement presented.</li> <li>Letter to individuals with stale dated cheques completed – majority of individuals have provided a replacement cheque.</li> <li>Audit was not completed this year as the books were incomplete. Additional information has been obtained and the books will be prepared for audit during the winter.</li> </ul>	<ul style="list-style-type: none"> <li>LT to obtain copy of 2008 – 2009 web hosting bill to verify payment.</li> <li>Pat – try to obtain old financial records in electronic format.</li> <li>LT investigate investment options</li> <li>Executive – set meeting date to transfer signing authority</li> <li>LT – clean up books or seek assistance from Val.</li> </ul>
3.5	<p>President</p> <ul style="list-style-type: none"> <li>Written annual report presented by Lorraine on behalf of Rita.</li> </ul>	<ul style="list-style-type: none"> <li>None</li> </ul>
3.6	<p>Past President</p> <ul style="list-style-type: none"> <li>Has reviewed the new CNIA by-laws and these can form the basis for MNIA by-laws.</li> </ul>	<ul style="list-style-type: none"> <li>Further discuss at next executive meeting.</li> </ul>
4.0	<p>Presentations:</p> <ul style="list-style-type: none"> <li>Nursing Engagements with Canada Health Infoway</li> </ul>	
5.0	<p>Elections:</p> <ul style="list-style-type: none"> <li>Communication Chair – Nominee: Heather Wiens – acclaimed</li> <li>Education Chair – Nominee – Ian Chambers – acclaimed</li> <li>President – no nominees – position is vacant.</li> <li>Past President – Janice Epp</li> <li>Vice President – No nominees. Lorraine Toderash has agreed to serve an additional term.</li> <li>Membership Chair – No nominees. Rita Michaud has agreed to continue in the position.</li> </ul>	<ul style="list-style-type: none"> <li>Transition roles at the next executive meeting</li> </ul>
5	Next Meeting	

	January 17, 2011	
6	Meeting Adjourned 1910	