



MNIA General Meeting Minutes

Date: January 18, 2010-01-18

Time: 1730 – 1900

Location: CRNM Building

Present: Rita Michaud, Jonathan Bahrychuk, Leanne Cadieux, Liz Loewen, Lorraine Toderash, Pat Rothney, Tara Angell, Val Hadath, Anne Baetsen, Trish Bergal

Presenter: Liz Loewen, RN, BFA, MN Director, Telehealth & ER Services, Manitoba eHealth.

	Topic	Action
1	Additions to Agenda <ul style="list-style-type: none"> Past President Report on CNIA meeting 	
2	Review of Minutes of Last General Meeting (September 20, 2009) <ul style="list-style-type: none"> Motion to accept Pat; seconded Tara – no objections, motion passed 	<ul style="list-style-type: none"> LT to correct name in attendance list (Anne's name)
3	Reports	
3.1	Membership <ul style="list-style-type: none"> 16 memberships received in Nov/Dec. 4 additional memberships processed today for a total of 20 An email reminder about membership renewal was sent out by Jan earlier this month. Nominations <ul style="list-style-type: none"> Reminder that we are continuing to seek out a Communication Chair – anyone interested, please contact the executive 	<ul style="list-style-type: none"> None
3.2	Communications <ul style="list-style-type: none"> Costing is being done for a run of the approved brochure. Brochure still needs the logo updated (cleaned up) Plan to focus on communication this year 	<ul style="list-style-type: none"> LT to update logo the brochure for print purposes LT to forward September minutes to webmaster LT to forward tonight's presentation to webmaster

	<ul style="list-style-type: none"> Website has been updated with November presentation, September minutes to be forwarded to webmaster 	
3.3	<p>Education</p> <ul style="list-style-type: none"> March meeting presenter will be Trevor Strome speaking about Data Extracting and Analysis with EDIS Emergency Department Information System Planning underway for special education session (see president's letter) 	<ul style="list-style-type: none"> None
3.4	<p>Vice President</p> <ul style="list-style-type: none"> Financial update on balance completed. Follow up report to membership about misplaced deposits (Nov 2008 – Feb 2009) including recommended actions, lessons learned and next steps. Requested that membership approve recommended action plan (return stale dated cheques and request updated cheque). Motion to accept Val; seconded Anne – no objections, motion passed Requested that membership approve a plan to pursue a financial audit – with recognition that a cost will be incurred by the organization. Motion to accept Val; seconded Anne – no objections, motion passed Books have been transferred to the Vice-President Signing Authority to be transferred to the new executive. 	<ul style="list-style-type: none"> LT to draft letter to accompany stale dated cheques – letter to be forwarded to executive for approval prior to sending. LT to arrange with prior executive to sign letter transferring signing authority LT to obtain copy of 2008 – 2009 web hosting bill to verify payment.
3.5	<p>President</p> <p>Letter from President read to membership.</p> <ul style="list-style-type: none"> Thanks to prior executive Plan for conference to be held on the evening of June 7, 2010. Focus on communication is a goal of the executive this year Comment from Trish that conference date conflicts with the National CCHSE conference to be held in Winnipeg on 	<ul style="list-style-type: none"> Executive to evaluate the impact (if any) of overlapping conference dates

	June 7 – 8.	
3.6	<p>Past President</p> <ul style="list-style-type: none"> • Attended CNIA meeting. Topics covered included lessons learned from CNIA conference and a motion from the floor of the AGM. • CNIA identified that two main areas of focus for the year: <ul style="list-style-type: none"> ○ membership development including improvements to communication and on-line registration. ○ to strengthen their relationship with vendors and working in partnership to potentially deliver on-line education and hosting events • CNIA has put new executive into place. • They have a working group in place to start the development of an informatics certification program. This working group will report at the February executive meeting. 	<ul style="list-style-type: none"> • None
4.0	<p>Presentation: MB eHealth Initiatives & Update on Infoway Projects Liz Loewen, RN, BFA, MN Director, Telehealth and EHR Services Manitoba eHealth</p>	
5	<p>Next Meeting March 15, 2010</p>	
6	<p>Meeting Adjourned 1900</p>	